



### Checkliste „Smalltalken“

Thema	Mögliche Smalltalk-Sätze in Englisch
<b>Begrüßung</b>	Pleased to meet/see you! Hello Mrs Meier, I'm Albert Stanfort. Hi, I'm Julia Vogel, the secretary of Mr. Weiß. It's nice to finally meet you in person/to put a name to a face. Sorry, I didn't catch your name. We've spoken on the phone a few times. How are you? This is my boss, Mr. Heymann. Welcome to Frankfurt/ermany. Nice/Pleased to meet you. I'm very happy to welcome you to our Company.
<b>Auftaktsituation/ Anreise</b>	Did you enjoy your journey? How was your flight? Is this your first time in Frankfurt? Have you been to Munich before? How is your hotel? Does your hotel please you? Did you have any problems finding our company? Did you have much traffic? Whereabouts in England are you from?
<b>Allgemeines</b>	What are you going to do tonight/ tomorrow? I heard you like classical music. Will you visit a concert/the opera during your stay in Frankfurt/here? When will you leave our city/Frankfurt? What do you plan to see?
<b>Wetter</b>	The weather is great today. Frankfurt can be a bit cold at this time of year. Unfortunately it is quite cloudy today. It's very windy/stuffy/sticky/humid/hot/foggy today. It will snow tomorrow. It's raining hard today. It will rain this evening. It will probably be raining for the whole day/week. The heat is unbearable! It's raining cats and dogs today. It hasn't rained a drop for months. Even in Germany we have sunny spells in winter. We couldn't go by car because it had snowed so much that the roads were too slippery.



<b>Essen</b>	Did you enjoy lunch? I guess, there are thousand ways to prepare ..., but this is excellent/superb. How strict a vegetarian are you? Do you eat eggs and/or fish? What kind of culinary tradition do you have in your country for major religious holidays? It tastes wonderful./The food is delicious. I'm glad you like it.
<b>Sport und Hobbys</b>	What do you do in your spare time? Did you see the match on Friday? I heard you are quite a tennis fan. How long have you been playing soccer/tennis/golf? I like going to the cinema a lot. Have you seen the soccer match between ... and ...?
<b>Familie</b>	Where do you and your family live? Do you have a flat/apartment/semi-detached house/terraced house? How is your family? How old are your children? What kind of work does your husband/wife do? Are your children taking over the business when you retire?
<b>Ort/Land</b>	Where do you come from? From what part of the country are you? Do you travel a lot? Which interesting sites do you recommend?
<b>Empathie</b>	Really!? Indeed/ I didn't know that! Oh no! You're kidding! That's impossible. How nice! Is that so/true? Amazing.
<b>Abschied</b>	Oh, is it so late already! Time flies when we're having fun. I think I need an early night. Goodbye, Mrs. Johnson. See you in the evening/tomorrow/next week. It's been nice talking to you. It was nice meeting you, Mrs Miller. See you again soon! It was a pleasure talking to you. I'm looking forward to seeing you again. Thank you for your wonderful hospitality. Have a safe/good journey/trip back. Have a good flight. Take care! Goodbye/See you. All the best.